

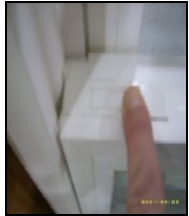
Operating Instructions for Sash Removal/Insertion:



#1. Open window approximately 6".



#2. Locate tilt latches – one on either side



#3. Engage both tilt latches at the same time.



#4. Pull sash towards you. Make sure the sash is tilted to a 90 degree angle.
*Make sure you have a firm grip on both sides of the sash at all times.



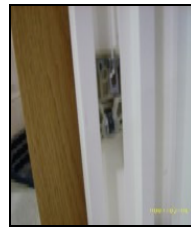
5. Tilt sash to one side and then the other



6. Remove Sash.



7. Locate pivot bars by turning removed sash upside down.



8. Picture of shoe that the pivot bar will fit back into.



9. To place the sash back into the window unit, insert the pivot bar into the shoe – first one side and then the other



10. Once the pivot bars are inserted into shoes, push sash back



11. Push sash all the way towards the window to meet the frame – the tilt latches will "click" into place.



12. Sash is now fully installed and window is operational.